

## NOTICE OF FUNDING AVAILABILITY

### STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF DEVELOPMENTAL DISABILITIES

**TAKE NOTICE** that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Developmental Disabilities (DDD) hereby announces the availability of grant program funds described herein.

**Program Name:** Development of Homes for People with Intellectual and/or Developmental Disabilities Transitioning from Nursing Facilities and Other Qualified Institutions

**Purpose:** This Request for Proposals (RFP) is issued by the New Jersey Department of Human Services (DHS), Division of Developmental Disabilities (DDD or Division) for the provision of capital and non-capital funds to offset costs incurred in the acquisition, development and renovation of licensed settings (Ex. group homes) that serve newly placed individuals who are transitioning from nursing facilities. Other qualified institutions will be considered on a case by case basis.

**Available Funding Amount:** The Division will provide up to \$6 million of state funding for this initiative. Funding allocations of up to \$60,000 per bed to support the development of licensed homes that will meet the needs of people with intellectual and/or developmental disabilities who are moving from a nursing facility or other qualified institution. The total allocation per site may not exceed \$240,000. This is inclusive of sprinkler and fire alarm funding.

The \$240,000 allocation may be used for capital and non-capital project funding in accordance with the terms set forth in the request for proposals. The capital for the site may include fire suppression systems, accessibility modifications, acquisition costs, renovation costs, or innovative site enhancements that support independence and are needed to prepare the home for occupancy by a person(s) leaving a nursing facility. Non-capital funding may include up to \$70,000 for an accessible vehicle, up to \$3,000 per bed for furnishings, and up to 5% of the proposed operating budget for staff training and development.

#### **Who Can Apply/Bidder Qualifications:**

To be eligible for consideration, bidders must satisfy the following requirements at the time of application:

- The bidder must be a non-profit, for-profit, or governmental entity;
- The bidder must be licensed by the DHS Office of Program Integrity and Accountability, Office of Licensing (OOL);
- The bidder must not have had a moratorium on admissions in the last three calendar years.

- The bidder must have not received a one star *Overall Score* per the [DHS Risk Management System](#) during any single reporting period in the last three calendar years.
- The bidder must not have had 10% or more provisional licenses during more than one single reporting period per the [DHS Risk Management System](#) in the last three calendar years.
- Bidders must have all outstanding Plans of Correction (PoC) for deficiencies submitted to the Division and/or OOL (as appropriate) for approval prior to submission;
- The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements. If a bidder is determined, in the Division's sole discretion, to be insolvent or to present insolvency within the twelve (12) months after bid submission, the Division will deem the proposal ineligible for this RFP;
- The bidder must not appear on the State of New Jersey Consolidated Debarment Report at <https://www.state.nj.us/treasury/debarred/debarsearch.htm> or be suspended or debarred by any other State or Federal entity from receiving funds.
- Pursuant to DHS Contract Policy and Information Manual Policy Circular 8.05, the bidder shall not have a conflict, or the appearance of a conflict, between the private interests and the official responsibilities of a person in a position of trust. Persons in a position of trust include Provider Agency staff members, officers and Governing Board Members. A bidder must have written Conflict of Interest policies and procedures that satisfy the requirements of P8.05, thereby ensuring that paid Board members do not participate in transactions except as expressly provided in the P8.05 circular; and
- Pursuant to N.J.S.A. 52:32-44, a for-profit bidder and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue. This statutory requirement does not apply to nonprofit organizations, private colleges and universities, or state and municipal agencies.

**Proposal Procedure:** Effective October 23, 2024 the RFP is available at [www.state.nj.us/humanservices/providers/grants/rfpri/index.html](http://www.state.nj.us/humanservices/providers/grants/rfpri/index.html). A proposal must be submitted that comports with the RFP requirements and instructions.

**Proposal Receiving Office:** Amy Scartocci, Housing Director  
Department of Human Services  
Division of Developmental Disabilities  
PO Box 726  
Trenton, NJ 08625-0726

**Submission Deadline:** Proposals must be received by 4:00 p.m. ET on January 29, 2025.

October 21, 2024

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Sarah Adelman, Commissioner

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Date